Livonia Public Schools has been awarded the Carol M. White Physical Education Program (PEP) grant from the US Department of Education. Funding is currently approved through September 30, 2015 with additional funding anticipated through September 30, 2016.

Livonia Public Schools is seeking proposals from qualified applicants with federal grant experience to assist the district in the following areas during the third and final year of the PEP grant beginning from October 1, 2015 through September 30, 2016:
1. Evaluation services of the already existing programs put in place, and 2. Expertise in compiling the final grant performance report for Department of Education. All qualified applicants will review the attached Grant Requirements and complete the attached Bid Proposal forms.


Sealed bids marked Carol M. White Physical Education Program (PEP) Grant Services will be received until 3:00 p.m. August 27, 2015 at the Board of Education complex; 15125 Farmington Road, Livonia, Michigan, at which time all bids will be publicly opened and read. Mailed bids should be sent to the attention of Nick Armelagos, Administrator of Finance, Livonia Public Schools, 15125 Farmington Road, Livonia, Michigan, 48154. No bids will be accepted after the date and time specified. Oral, telephone, fax, or electronic mail bids are invalid and will not receive consideration. Livonia Public Schools is not liable for any delivery or postal delays. All vendors are invited to attend opening.

The Board of Education reserves the right to accept or reject any or all bids, either in whole or in part: to award to other than the low bidder: to waive any irregularities and/or informalities: and in general to make awards in any manner deemed to be in the best interests of the district, including awarding by line item, with rationale to support such a decision. Livonia Public Schools local preference resolution will be followed for all proposals.

All bidders must complete the following disclosure in compliance with MCL 380.1267 and attach this information to the bid. The bid proposal will be accompanied by a sworn statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Livonia Public Schools Board of Education, the Livonia Public Schools Interim Superintendent, the Livonia Public Schools Assistant Superintendent of Business Services, Wayne RESA Board of Education or the Superintendent of Wayne RESA. No bid shall be accepted that does not include this sworn and notarized disclosure statement.

All bids must be accompanied by a sworn and notarized statement certifying that the Contractor is not an Iran Linked Business within the meaning of the Iran Economic Sanctions Act, Act 517 of 2012. No bid shall be accepted that does not include this sworn and notarized disclosure statement.

All bids must be accompanied by the Equal Opportunity Statement attached. No bid shall be accepted that does not include this statement.

Any bid submitted will be binding for sixty (60) days subsequent to the date of the bid submission. All bids must be submitted on the attached bid form and signed by the bidder. Two (2) signed copies of the bid form are to be addressed to the attention of:

Nick Armelagos
Administrator of Finance
Livonia Public Schools
15125 Farmington Road
Livonia, MI  48154-5474

"Carol M White Physical Education Program (PEP) Grant Services"

One (1) copy of the bid form should be retained for your files.

Any questions regarding bid specifications should be referred to the Livonia Public Schools: Sheryl Archibald, Project Director, sarchiba2@livoniapublicschools.org

LATE BIDS WILL NOT BE ACCEPTED
Livonia Public Schools is seeking proposals from qualified applicants with federal grant experience to assist the district in the following areas: evaluation services to evaluate the effectiveness of the existing programs, and expertise in compiling the final grant performance reports.

**Evaluation Services**

A successful applicant would be able to quantitatively and qualitatively evaluate the progress the district is making towards meeting the 21 grant objectives, two times per year. The applicant will organize, oversee, and conduct the data collection, data entry, and data analysis of all of the following grant objectives:

1. Percentage of students served by the grant who engage in 60 minutes of physical activity (PA).
2. Percentage of students who meet the standard of a healthy fitness zone in at least five areas.
3. Percentage of students who consume two or more of fruits and three vegetable per day.
4. 75% of students will participate in at least 60 minutes of PA daily.
5. 80% of students will meet the healthy fitness zone in 5 of the 6 areas.
6. Increase the percentage of middle and high school students who meet the required amount of fruit and vegetables three or more times a day.
7. Students will spend 50% of PE classes in moderate to vigorous activity. (MVPA).
8. Students will have at least 225 minutes per week of extra PA.
9. Students will demonstrate competency skills in each of the 10 new fitness trends.
10. 85% of students will improve their attitudes and values towards PA.
11. Students will understand and try to implement 8 out of 10 character matters behaviors from SPARK.
12. Students will improve their knowledge of healthy eating in the MM Module.
13. Teachers will implement SPARK lessons in 75% of their classes.
14. Teachers will implement 10 pedometer/heart rate fitness lessons.
15. Teachers will integrate three web-based resources into their instruction.
16. Teachers will implement 10 new fitness trends classes.
17. PAL will organize 225 minutes of extra PA in a week.
18. Summer PA clubs will be offered a minimum of 16 times
19. Teachers will meet twice a month for site based leadership teams.
20. Teachers will implement 75% of the MM Nutrition Module in their health class.
Annual PEP Performance Report
A successful applicant will work with the project director to complete final performance reports required of all PEP Grant recipients. A successful applicant will have previous experience and knowledge in reporting the PEP GRPA measures. This person must have a thorough knowledge of how to analyze data as required by the US Department of Education.

1. Percentage of students served by the grant who engage in 60 minutes of physical activity.
2. Percentage of students who meet the standard of a healthy fitness zone in at least five areas.
3. Percentage of students who consume two or more of fruits and three vegetable per day. Copies of the PEP grant application are available upon request.

Additional RFP Information Required

1. Name and address of Organization.
2. Submit documentation on the services the Organization will provide to meet the Grant Requirements outlined above in the Evaluation Services and Annual PEP Performance Report sections.
3. Submit at least three references and prior experience that would indicate experience in meeting the Grant Requirements outline above.

__________________________ Cost for Services $
SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT

All bidders must complete the following disclosure in compliance with MCL 380.1267 and attach this information to the bid. The bid proposal will be accompanied by a sworn statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Livonia Public Schools Board of Education, the Livonia Public Schools Interim Superintendent, the Livonia Public Schools Assistant Superintendent of Business Services, Wayne RESA Board of Education or the Superintendent of Wayne RESA. The District will not accept a bid proposal that does not include this sworn and notarized disclosure statement.

The members of the Livonia Public Schools Board of Education are: Mark Johnson, Colleen Burton, Dianne Laura, Tammy Bonifield, Eileen McDonnell, Liz Jarvis, and Daniel Centers. The Livonia Public Schools Interim Superintendent is Andrea Oquist and the Assistant Superintendent of Business Services is Lisa Abbey.

The following are the familial relationship(s):

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<th>Relationship:</th>
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Attach additional pages if necessary to disclose familial relationships.

BIDDER’S FIRM NAME

SUMMITTED BY (SIGNATURE)

PRINTED NAME AND TITLE

STATE OF MICHIGAN  )

)SS.

COUNTY OF_________ )

Subscribe and sworn before me on this

day of ________________, 20____, a Notary Public

In and for __________________________County, Michigan

______________________________
Notary Public

My Commission expires_____________________________
LIVONIA PUBLIC SCHOOLS
Carol M White Physical Education Program (PEP) Grant Services Request for Proposal

AFFIDAVIT OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT
Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of the below named contractor (the “Contractor”), pursuant to the compliance certification requirement provided in the Livonia Public Schools’ (the “School District”) Request For Proposals For Carol M. White Physical Education Program (PEP) Grant Services Request for Proposal (the “RFP”), hereby certifies, represents and warrants that the Contractor (including its officers, directors and employees) is not an “Iran linked business” within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the “Act”), and that in the event Contractor is awarded a contract as a result of the aforementioned RFP, the Contractor will not become an “Iran linked business” at any time during the course of performing the Work or any services under the contract.

The Contractor further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than $250,000.00 or 2 times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the School District’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date it is determined that the person has submitted the false certification.

CONTRACTOR:

Name of Contractor
By: ____________________________
Its: ____________________________
Date: ____________________________

STATE OF MICHIGAN   )

)SS.

COUNTY OF___________ )

Subscribe and sworn before me on this

______day of ________________, 20___, a Notary Public

In and for __________________________ County, Michigan

________________________________________________
Notary Public
My Commission expires_____________________________
EQUAL OPPORTUNITY STATEMENT

Livonia Public Schools School District:

Gentlemen:

It is the publicly stated policy of ___________________________ not to discriminate against any employee, applicant for employment, contractor, or material supplier, because of race, religion, national origin, ancestry or sex. With regard to employment, such non-discrimination includes, but not limited to, our (my) policies of recruitment, recruitment advertising, selection for apprenticeships or other training, rates of pay, promotion, transfer, lay-off or termination.

In all advertising for employment, subcontractors, or suppliers we (I) shall state all applicants or respondents will receive consideration without regard to race, religion, color, national origin, ancestry or sex.

We (I) understand that any contract for the Livonia Public Schools School District shall be in consideration of our maintaining the above mentioned non-discrimination policy.

We (I) understand that we (I) may be required to submit further information covering the race, color and work classification for our employees and those of subcontractors to be employed on this project.

NAME OF BIDDER (COMPANY): ______________________________________________________________

SIGNATURE: ____________________________________________________________________________

NAME: ____________________________________________________________________________

TITLE: _____________________________________________________________________________